

PARDON APPLICATION CHECKLIST

You must submit the following documents in order to avoid an incomplete application:

If you are unable to obtain some of these documents due to retention schedules, you must include a letter from the corresponding agency to that effect.

APPLICATION: Application and instructions can be found at bop.utah.gov

BCI- Expungement Certificate of Eligibility: In order to obtain this document, contact: Utah Bureau of Criminal Identification: 3888 W 5400 S, Taylorsville, UT 84129 · (801) 965-4445 – bci.utah.gov

BCI - CRIMINAL HISTORY REPORT: Contact: Utah Bureau of Criminal Identification: 3888 W 5400 S, Taylorsville, UT 84129 · (801) 965-4445 – bci.utah.gov

POLICE REPORT(S): Contact the arresting agency listed on the criminal history report from BCI.

PSI(S) (Pre/Post Sentence Investigation report): This report is applicable if you were supervised by Adult Probation and Parole, Utah Department of Corrections and can be obtained through the Department of Corrections Records office - phone 801-545-5608

COURT DOCKET: Contact the sentencing court, which is listed on the Criminal History Report.

APPLICATION FOR PARDON

Please complete this entire application form and provide all requested information. Attach all reports, records or letters as indicated and required. Incomplete or unsigned applications will not be considered.

The Board will not consider pardons for Class C Misdemeanors or Infractions.

SECTION I – APPLICANT INFORMATION

First Name			Middle Na	ame			Last Name
Please list al	l other names, i	ncluding	maiden na	me, o	or aliases use	d (if a	ny).
Date Of Birt	th				Offender #	:	
Social Secui	rity #				FBI#		
Drivers Lice	nse #				State Issue	d	
Home Add	ress						
City		l	State			Zip	
						Code	9
Telephone			Cell			E-Ma	ail
			Phone				
Have you	ever previou	ısly ap	plied for,	, or l	been grant	ed, a	a pardon?
Ye	s	No					
If yes, ple	ase provide t	the dat	te of the	app	lication, th	ie ou	tcome of the application, list
any convi	ction(s) pard	oned,	and atta	ch a	copy of th	е ар	plication and the Pardon
Certificate	e.						

SECTION II – PARDON REQUEST AND CONSIDERATION

Please explain your reasons for applying for a pardon. Include a summary of how your life and situation or circumstances have changed since your last arrest. Also include the reasons you feel you are a good candidate for pardon consideration, as well as the circumstances which you feel support such a pardon. Please use and attach additional sheets if necessary.

SECTION III - APPLICANT'S FAMILY INFORMATION						
Please provide	the following i	informatio	n for your s	pouse or domestic part	ner	
Spouse or Do	mestic					
Partner's Nar	me					
Home Addres	S					
City			State		Zip Code	
Telephone			Cell Phone		E-Mail	
Please list any	children and th	neir ages				
		Child's	s Name			Age
					I	

	tes of iployment	Employer's Name Job Title	City, State, Zip	Reason for Leaving
1				
2				
3				
4				
5				

SECTION IV — APPLICNT'S MILITARY HISTORY If you have ever served in the United States Military, Reserves, or the following information.	National Guard, please provide
the following information.	
Branch Of Service Dates Of Service	
Last Unit Last Base Assign	ment
Assignment	
Rank at Discharge Type of Discharg	e
Service Awards or	
Commendations	
SECTION V – APPLICANT'S EXPUNGEMENT HIST	ORY
Utah Law provides for a process known as Expungement, where	
expunged or purged from your criminal history. (See Utah Code	•
your attempts to expunge the crimes for which you are seeking a	•
denied a Certificate of Eligibility, denied an expungement, or oth	•
ineligible for an expungement of any criminal conviction, please	attach all letters, orders or other
documentation.	
Date of Date of Denial	
Application:	•
Reason(s) Given for	
Denial:	
Section VI – CONVICTIONS SOUGHT TO BE PARD	ONED
Section VI CONVICTIONS SOCIET TO BETAND	
Please list all convictions for which you seek a pardon and previous pa	ardons granted. For each conviction
please submit all police reports, Pre-Sentence Reports, and Court Doc	HUUHS ZIAHLEU. FUI EACH CUHVICHUH.
information for each conviction. Use and attach extra pages if necessar	
please list all attempts and means you have used to obtain such inform	kets. Please include all requested
	kets. Please include all requested y. If required information is not available,
required information may prevent the Board's consideration of your ap	kets. Please include all requested y. If required information is not available, ation. Lack of, or failure to provide,
required information may prevent the Board's consideration of your ap will not consider a pardon of Class C Misdemeanors or Infractions. 1 Crime of Date	kets. Please include all requested y. If required information is not available, ation. Lack of, or failure to provide, plication. Please be aware that the Board

City / County Of			Investigating	
Occurrence			Police Agency	
		Court Of		
Court Case #		Conviction		
Date of		Sentencing		
Conviction		Judge		
Defense		Prosecuting		
Attorney		Attorney		
Victim[s] Names				
Sentence				
Imposed				
Place of		D	ates of	
Incarceration		In	carceration	
Please list all restitut	tion, fines, fees, or surcharg	ges imposed or ord	dered. Submit ver	ification that all restitution,
fines, fees, or surcha	irges have been paid or rem	nitted.		
Please describe and	explain this offense, your c	onduct, and any p	lea agreement er	itered.

2	Crime of			Date of	
	Conviction			Offense	
Cit	y / County Of			Investigating	
	currence			Police Agency	
			Court Of		
Со	urt Case #		Conviction		
Da	te of		Sentencing		
Со	nviction		Judge		
De	fense		Prosecuting		
At	torney		Attorney		
Vic	tim[s] Names			•	
Se	ntence				
lm	posed				
Pla	ce of			Dates of	
Inc	arceration		1	ncarceration	
Ple	ase list all restit	ution, fines, fees, or surcha	arges imposed or	ordered. Submit ve	erification that all
res	titution,				
fin	es, fees, or surc	harges have been paid or re	emitted.		
Ple	ase describe an	d explain this offense, your	r conduct, and ar	y plea agreement o	entered.

3 Crime of			Date of	
Conviction			Offense	
City / County Of			Investigating	
Occurrence			Police Agency	
		Court Of		
Court Case #		Conviction		
Date of		Sentencing		
Conviction		Judge		
Defense		Prosecuting		
Attorney		Attorney		
Victim[s] Names				
Sentence				
Imposed			- · ·	
Place of			Dates of	
Incarceration			ncarceration	
	tution, fines, fees, or surcha	arges imposed or	ordered. Submit	verification that all
restitution,	h h h			
fines, fees, or surc	harges have been paid or re	emitted.		

4	Crime of Conviction		Date of Offense	
	ty / County Of		Investigating Police Agency	
Co	ourt Case #	Court Of Conviction	,	
	nte of enviction	Sentencing Judge		
	efense ttorney	Prosecuting Attorney		
	ctim[s] Names	-		

Imposed				
Place of			oates of	
Incarceration	L		ncarceration	
	cution, fines, fees, or surcha	arges imposed or	ordered. Submit v	erification that all
restitution,				
fines, fees, or surc	harges have been paid or re	emitted.		
51 1 11				
Please describe an	d explain this offense, your	r conduct, and an	y piea agreement	entered.
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5 Crime of			Date of	
Conviction			Offense	
City / County Of			Investigating	
Occurrence	ļ 		Police Agency	
		Court Of		
Court Case #		Conviction		
Date of		Sentencing		
Conviction		Judge		
Defense		Prosecuting		
Attorney Victim[s] Names		Attorney		
Sentence				
Imposed				
Place of		Г	ates of	
Incarceration			ncarceration	
	cution, fines, fees, or surcha			erification that all
	ees, or surcharges have be	•		
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Please describe an	d explain this offense, your	r conduct, and an	y plea agreement	entered.
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Attach Additional Pages If Necessary

Section VII – OTHER ARRESTS OR CONVICTIONS

Please list all other arrests or convictions. This includes convictions for which a pardon is not requested, federal convictions, all convictions in any other state or territory, and any criminal charges which have been filed against you and are currently pending in any court. Please include all requested information for each arrest or conviction. Use and attach extra pages if necessary. If required information is not included, please list all attempts and means you have used to obtain the information. Failure to provide required information may prevent the Board's consideration of your application.

1111	ormation may p	revent the board's conside	ration or your app	meation.	
1	Criminal			Date of	
-	Offense			Offense	
Cit	y / County			Investigating	
	Occurrence			Police Agency	
			Court Name and	<u> </u>	
Co	urt Case #		Location		
			Location		
	te of Arrest or		ludes		
	nviction		Judge		
_	fense		Prosecuting		
	torney		Attorney		
Vic	tim[s] Names				
Se	ntence				
lm	posed				
Pla	ice of		D	ates of	
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Ple fin	carceration case list all restit es, fees, or surc	harges have been paid or re	arges imposed or demitted.	ordered. Submit vo	
Ple fin	carceration case list all restit es, fees, or surc	harges have been paid or re	arges imposed or demitted.	ordered. Submit vo	

2 Criminal Offense		Date of Offense	
City / County		Investigating	
Of Occurrence		Police Agency	
	Court Name and	ŀ	
Court Case #	Location		
Date of Arrest or			
Conviction	Judge		
Defense	Prosecuting	_	
Attorney	Attorney		

Victim[s] Names				
Sentence				
Imposed				
Place of			ates of	
Incarceration			carceration	
			rdered. Submit ve	erification that all restitution,
illes, lees, or surci	harges have been paid or re	emitted.		
Place describe an	d explain this offense, your	conduct and any	nlos sarcoment o	antarad
riease describe ari	u explain this offense, your	conduct, and any	pied agreement e	entered.
3 Criminal			Date of	
Offense			Offense	
City / County			Investigating	
Of Occurrence			Police Agency	
Court Case #		Court Name and Location		
Date of Arrest or			·	
Conviction		Judge		
Defense		Prosecuting		
Attorney		Attorney		
Victim[s] Names				
Sentence Imposed				
Place of		Da	ates of	
Incarceration			carceration	
	ution, fines, fees, or surcha			erification that all restitution,
fines, fees, or surcl	harges have been paid or re	emitted.		
Please describe and explain this offense, your conduct, and any plea agreement entered.				

Sentence Imposed				
Place of Incarceration			Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.				
Please describe an	d explain this offense, you	r conduct, and ar	y plea agreemen	t entered.
3 Criminal Offense			Date of Offense	e
City / County			Investigating	
Of Occurrence			Police Agency	
		Court Name and		
Court Case #		Location		
Date of Arrest or				
Conviction		Judge		
Defense		Prosecuting		
Attorney		Attorney		
Victim[s] Names Sentence				
Imposed				
Place of		1	Dates of	
Incarceration			ncarceration	
Please list all restit	ution, fines, fees, or surcha	arges imposed or	ordered. Submit	verification that all restitution,
	narges have been paid or re			
Please describe and	d explain this offense, your	conduct, and an	y plea agreement	entered.

If you have ever been incarcerated, please list each instance or period of incarceration.				
Dates of Incarceration	Place of Incarceration		Sentencing Court	Release Date
SECTION XI - INCARCERATION DISCIPLINARY HISTORY				
If you were ever the subject of a disciplinary violation while incarcerated, please list each disciplinary violation.				
Date of Violation	Place of Incarceration	Disciplinary Violation	Discipline Im	posed

SECTION VIII - INCARCERATION HISTORY

Section X - Letters of Recommendation

Letters of recommendation in support of your application and request for a pardon may accompany this Application. Letters may be submitted from any person who knows you well and knows of the changes you have made to your life since your convictions. Letters of recommendation may be submitted from any source, including, but not limited to the following: Spouse, family members, neighbors, employers, co-workers, religious leaders, others with whom you attend religious services, elected officials, judges, prosecutors, counselors or treatment professionals, or persons with whom you engage in significant activities. Please attach all letters of recommendation to your Application.

OATH OR AFFIRMATION			
De ver sienest une beneim Leuren en efficier une en este thest elliefe moetien in eluded en breitte de end			
By my signature herein, I swear or affirm upon my oath that all information included, submitted, and			
reported in the foregoing Application for Pardon, as well as in all accompanying material and			
documentation, is true and accurate.			
Date: Signature:			

Please Note: Pardon Applications are considered only after a significant period of time of exemplary citizenship and demonstrable evidence of rehabilitation, which generally requires that at least five (5) years have passed since the termination or expiration of all criminal offenses, sentences, and supervision of probation or parole. Submitting a Pardon Application does not necessarily result in the Board scheduling a pardon hearing. The Board may deny a pardon request without holding a hearing. In addition, if the Board schedules a pardon hearing, there is no guarantee that a pardon will be granted.

When completed, please return this Application, along with all other required documents, letters, and extra pages, to the Utah Board of Pardons and Parole:

Utah Board of Pardons and Parole

Attn: Pardon Specialist 448 East Winchester Street Suite 300 Murray, Utah 84107

For questions or assistance, please call the Board at 801-261-6464 and ask to speak with the Pardon Specialist.